

**GOVERNMENT OF TELANGANA**  
**ABSTRACT**

PUBLIC SERVICES – Special Rules - Telangana Revenue Sub-Ordinate Service – Notification - Issued.

**REVENUE (SER-II) DEPARTMENT**

**G.O.Ms.No. 64**

**Dated: 30-07-2024.**  
**Read the following:**

1. G.O.Ms.No. 990, Revenue ( Ser-III) Dept., dated 24-09-1992
2. G.O.Ms.No.1835, Revenue ( Ser-II) Dept., dated 04-11-2011

**ORDER:**

The following notification will be published in the Extraordinary Gazette of Telangana on 30-07-2024.

**NOTIFICATION**

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in supersession of the rules issued in G.O.Ms.No. 990, Revenue ( Ser-III) Dept., dated 24-09-1992, the Governor of Telangana hereby makes the following Special Rules for the Telangana State Revenue Sub-ordinate Service.

**RULES**

**1. Short title:-**

- 1) These rules may be called the Telangana State Revenue Sub-Ordinate Service Rules, 2024.
- 2) They shall come into force on the date of their publication in the official Gazette.

**2. Constitution:-**

This Service shall consist of the category of Naib Tahsildars (Earlier Deputy Tahsildars) including Special Naib Tahsildars on settlement duty, Naib Tahsildars, Superintendents in the offices of the Collectors and Revenue Divisional Offices in the rank of Naib Tahsildars and Special Naib Tahsildars on other special duties.

**3. Method of Appointment and Appointing Authority:-**

- (a) Subject to other provisions in these rules, the method of appointment shall be:
  - (i) By direct recruitment;
  - (ii) By appointment by transfer (involving promotions) from the category of Senior Assistants of the Telangana State Ministerial Service employed in each Zone of the Revenue Department;
- (b) The appointing authority shall be the Head of the Department i.e., Chief Commissioner of Land Administration.

**NOTE 1:-** Thirty percent of the number of substantive posts of Naib Tahsildars (Earlier Deputy Tahsildars) shall be earmarked for filling by Direct Recruitment and the rest 70% by appointment by transfer (involving promotions). Vacancies, if any, in the substantive posts earmarked for appointment by the method of direct recruitment or by appointment by transfer (involving promotion) shall be reserved to be filled by eligible persons from that category only.

**NOTE 2:** The list of approved candidates, selected for appointment as Naib Tahsildars by direct recruitment shall be prepared by the Head of the Department i.e., Chief Commissioner of Land Administration for appointment as Naib Tahsildar separately for each Zone.

The list of approved candidates for appointment by transfer (involving promotion) as Naib Tahsildars shall ordinarily be prepared by Head of the Department i.e., Chief Commissioner of Land Administration in the month of September in every year with 1<sup>st</sup> September of the year as the qualifying date and the list so prepared shall cease to be in force on the 31<sup>st</sup> of August of the succeeding year.

**P.T.O**

NOTE 3: Direct recruitment of Naib Tahsildars (Deputy Tahsildars) shall be made from the list of approved candidates, drawn up by the Telangana State Public Service Commission for each unit of appointment, and sent by the Telangana State Public Service Commission to the Chief Commissioner of Land Administration. The Chief Commissioner of Land Administration shall allot candidates from this list to particular Districts of respective Zone, in the order specified in rule-4. A candidate so allotted to a Zone shall be regarded as permanently allotted to the Zone.

Notwithstanding anything contained in this rule, "the seniority of a person appointed as Naib Tahsildar shall be governed by General Rule 33 of the Telangana State and Sub-ordinate Service Rules, 1996".

**4. Reservation of appointment:-**

- (a) *The rule of Special Representation (Rule-22 of Telangana State and Sub-ordinate Service Rules) shall apply to appointment to the category of Naib Tahsildars in each Zone.*
- (b) *In the matter of direct recruitment, women reservation (Rule-22 (a) of Telangana State and Sub-ordinate Service Rules) shall apply to appointment to the category of Naib Tahsildars in each Zone.*

**5. Qualifications and Age:-**

- (a) Every candidate for appointment by direct recruitment as Naib Tahsildar shall possess a degree of any University in India established or incorporated by or under a Central Act, State Act or an institution recognized by the University Grants Commission.
- (b) No person shall be eligible for appointment as Naib Tahsildar, by direct recruitment, if he has completed the "34 years of age" on the first day of July of the year in which the notification for selection is made.
- (c) Every candidate for appointment by transfer as Naib Tahsildar from the category of Senior Assistants in the Telangana State Ministerial Service should have passed the following tests in addition to passing of the examination in the maintenance of revenue records and registration.
  - (i) The Revenue Test, Part-I, II and III.
  - (ii) Civil Judicial Test, Part-II.
  - (iii) Criminal Judicial Test.
  - (iv) Indian Evidence Act.
  - (v) Accounts Test for Sub-ordinate Officers Part-I.

Note 1:- A candidate who obtained the LL.B., or B.L., Degree or who passed LL.B., (Previous) or B.L., (Previous) or incorporated by a Central Act, State Act or a Provincial Act or an Institution recognized by University Grants Commission or passed the Bar Council Examination conducted by the Telangana Bar Council, shall be exempted from appearing for the Subject/ Subjects prescribed in any departmental Tests, which are included in the syllabus of the said LL.B., or B.L., Examination (Previous or final) or the first Law Examination or the Bar Council Examination conducted by the Telangana Bar Council.

Note 2:- A pass in the LL.B., (Previous) examination of the Osmania University, under the old regulations shall be consider as equivalent to the passing of the Criminal Judicial Test.

**6. Minimum Service:-** No person shall be eligible for appointment by transfer unless he is an approved probationer and has put in not less than 4 years of service in the category of Senior Assistant from which transfer is made, of which 2 years shall be as Revenue Inspector provided that if a candidate has worked as Special Revenue Inspector the service as such Special Revenue Inspector to the extent of six months will count for two years service mentioned above.

**7. Probation:-**

- (a) Every person appointed by direct recruitment to the category of Naib Tahsildar shall from the date on which he commences probation be on probation for a total period of two years on duty within a continuous period of three years;
- (b) Every person appointed to the category of Naib Tahsildar by appointment by transfer (involving promotion) shall from the date on which he commences probation be on probation for a total period of one year on duty within a continuous period of two years.

**8. Training:-**

- (a) Every person appointed by direct recruitment, immediately after appointment shall undergo training for a period of one year and a person appointed by transfer shall undergo training for a period of six months as per the programme prescribed by the Commissioner of Land Administration, from time to time;
- (b) Every person appointed by direct recruitment shall, before the commencement of training execute an agreement bond that he/she shall serve the department for a period of three years after the completion of training referred to in sub-rule (a), he/she will be liable to refund to the Government the pay and allowances or any other remuneration received by him in addition to the amount spent by the Government on his training:-
  - (i) If he/she fails to serve the Department for a period of three years after the completion of his training for any reason; or
  - (ii) If he/she discontinues the training or is discharged from the training course for misconduct or any other reason; or
  - (iii) If he/she secures any other employment, elsewhere than under the State Government, the enforcement of bond may be regulated in accordance with G.O.Ms.No. 268, Finance (F.R.I) Department, dated the 8<sup>th</sup> September, 1980;
- (c) The period of training shall count for purposes of probation, increment, leave and Pension;
- (d) A direct recruitment, who is selected and appointed shall be eligible during the period of training for the initial pay of the post with the usual allowances admissible at the place of training.

**9. TESTS:-** Every person appointed by direct recruitment as Naib Tahsildar shall, within the prescribed period of his probation shall pass the following tests, namely:-

- (a) Revenue Test Parts-I, II and III.
- (b) Civil Judicial Test, Part-II.
- (c) Criminal Judicial Test.
- (d) Indian Evidence Act.
- (e) Accounts Test for Sub-ordinate officers Part-I.

**10. Unit of Appointment:-** For the purpose of appointment to the service, seniority, discharge for want of vacancy, posting and appointment as full member to the category, the unit of appointment shall be the Zone.

ZONE-I: KALESHWARAM – Kumurambheem- Asifabad, Mancherial, Peddapalli, Jayashankar - Bhupalpalli and Mulugu Districts.

ZONE-II: BASARA - Adilabad, Nirmal, Nizamabad and Jagital Districts.

**:: 4 ::**

**ZONE-III: RAJANNA** -Karimnagar, Rajanna- Sircilla, Siddipet, Medak and Kamareddy Districts.

**ZONE-IV: BHADRADRI**- Bhadravati - Kothagudem, Khammam, Mahabubabad, Warangal and Hanumakonda Districts

**ZONE-V: YADADRI**- Suryapet, Nalgonda, Yadadri- Bhongir and Janagoan Districts.

**ZONE-VI: CHARMINAR** - Medchal - Malkajgiri, Hyderabad, Ranga Reddy, Sangareddy and Vikarabad Districts.

**ZONE-VII: JOGULAMBA** - Mahabubnagar, Narayanpet, Jogulamba - Gadwal, Wanaparthy and Nagarkurnool Districts.

**11. Transfers and Postings:-** The transfers and postings shall be made within a Zone by the Chief Commissioner of Land Administration provided that the District Collector shall be competent to effect transfers and postings of the Naib Tahsildars within the District on administrative exigencies.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELAGANA)**

**NAVIN MITTAL  
PRINCIPAL SECRETARY TO GOVERNMENT**

To

The Chief Commissioner of Land Administration, Hyderabad.  
The Director of Printing, Stationery and Stores Purchase Department,  
Telangana, Hyderabad, (with a request to furnish 300 copies  
(printed) of the above rules to this Department).

**Copy to:**

The Telangana State Public Service Commission, Hyderabad.  
All District Collectors in the State (10 copies each).  
The General Administration (Ser-D) Department.  
The Law (A) Department.  
SF/Sc.

**// FORWARDED :: BY ORDER //**

**SECTION OFFICER**